Directorate Charter

**Purpose:** The directorate has the scientific and operational responsibility for The Branco Weiss Fellowship, and its continual evolution. This includes the final selection of the fellows, signing the contracts with new fellows, acknowledging and evaluating the fellows’ management and scientific reports and deciding about extension of the fellowship to the exploitation phase as well as deciding on the remainder of the allocated fellowship as a personal discretionary endowment when a fellow leaves Society in Science for a promising position.

**Membership:** The directorate consists of Prof. Dr. Angelika Steger, Full Professor for Computer Science at ETH Zurich, Prof. Dr. Heidi Wunderli-Allenspach, Rector at ETH Zurich (2007 to 2012) and former Full Professor for Biopharmacy at ETH Zurich, and Prof. Dr. Josef Zeyer, former Full Professor for Environmental Microbiology at ETH Zurich.

**Authority:** The directorate issues directives for the selection of the fellows, review and extension of the fellowship as well as the decision on remaining fellowship funds when a fellow moves into a promising new position. Appointments of new fellows and decisions about extensions beyond the pioneer phase are made after consultation.

**Applications:** The directorate advertises the call for applications and administers the application process. It then solicits expert reviews and invites candidates for interviews.

**Selection:** The directorate organizes the selection meeting and chairs the interview process. After consultation with selected ETH professors and experts, the directorate appoints new fellows, informs all candidates about its decisions and signs the contracts with selected fellows.

**Fellowships:** The directorate acknowledges and evaluates the fellows’ management and scientific reports and provides feedback. In addition, the directorate monitors the career paths of the fellows with respect to the search and application for future posts.

**Review:** Fellows who have received the scholarship for the initial period of two years will have to pass a review that includes an appraisal of their hosting institutions as well as an overall evaluation of their achievements, reports, presentations and the potential of their research topic. Based on this review, the directorate decides to offer an extension of the fellowship to the three-year exploitation phase.

**Financial matters:** The directorate is responsible for all matters of accounting of the fellowship. When a fellow accepts a new position, the directorate decides on the remainder of the allocated fellowship funds.

**Communication:** The directorate is responsible for all communications and public relations.